

UTAH COUNTY HEALTH DEPARTMENT 151 S UNIVERSITY AVE, SUITE 2600 PROVO, UT 84601 (801) 851-7525 EH@UTAHCOUNTY.GOV

# **Temporary Food Establishment Application**

## Read the following before completing this application:

- A complete application with payment must be received 7 business days prior to the first day of the event to avoid a \$45 late fee. Incomplete applications will not be approved.
- Permit fees are not refundable. Permits are not transferable.
- Each booth location requires its own separate permit. Preparation of food at a separate commissary location requires an additional permit and inspection.
- For each event you must fill out a new application. Permit is only good for **one event.**
- Non-Permitted at Event = Double Permit Fee
- Temporary Food Permits may not be approved for all events. Typical events that are permitted through the Utah County Health Department include farmers markets, sporting events, and mass gatherings, city sponsored events, and cultural celebrations. Please contact Environmental Health with any questions.

#### **Temporary Food Establishment Event Information**

- Please list the Utah County public event you plan to operate at with this permit.
- Please complete and submit pages one and two for each Farmers Market you are attending.
- If you decide to add events later, please resubmit pages on and two with the new event information listed.

Event Information		
Name of Event:		
Date(s) of Event:		

Booth Information				
Booth Name:	Owner Name:			
Mailing Address:	City/State/Zip:			
Email Address:	Phone Number:			
Commissary Information (Complete section if any food is prepared off-site)				
Commissary Name:	Commissary Owner:			
Commissary Address:	City/State/Zip:			
Permitting Health Dept.:	Commissary Phone Number:			

Menu Items (List of Items on the Menu)				
Menu Item	Is This Item Prepa	Is This Item Prepared Off-site?		
	Yes	No		

Fee Schedule					
FOR ENVIRONMENTAL HEALTH STAFF OFFICE USE ONLY					
Summary of Fees (per event)		Fee	# of booths		
Initial Event of the Year		\$110			
Temporary Food Permit		\$80	X's		
Extended Temporary Event Permit	4 months	\$310	X's_		
OTHER FEES					
Non-Permitted Food Permit = Double Permit Fee					
Late Fees (Application with payment must be received 7 business days prior to the first day of the			\$45		
event)					
EHS Approval Name (Print):	Initial:		Date:		

## **PDF Attachments**

## **Temporary Food Establishment Site Map:**

\*\* Please see the following document for Temporary Food Establishment Site Map:

**Temporary Food Establishment Site Map** 

To insert, click and drag document here:	
Temporary Food Establishment Signature Page:	
** Please see the following document for Temporary Food Establishment Signature Page:	
Temporary Food Establishment Signature Page	
To insert, click and drag document here:	

## **Temporary Food Establishment Guidelines:**

\*\* Please see the following document for Temporary Food Establishment Guidelines

**Temporary Food Establishment Guidelines**